



BEYOND BEHAVIOR CONSULTING HEALTH AND SAFETY PLAN

GENERAL GUIDELINES FOR HEALTH AND SAFETY

Here are ways that you can help prevent the spread of infectious disease:

- Clean your hands often. Be sure to wash your hands in between clients and settings. Use hand sanitizer that is at least 60% alcohol;
- Avoid touching eyes, nose and mouth with unwashed hands;
- Avoid close contact with people;
- Clean and disinfect regularly;
- Stay home when you are sick;
- Center staff should be vigilant about: policies regarding diaper changing and proper handling of bodily fluids, removing toys that are mouthed or dirt so that they can properly be disinfected, working together to keep toys and surfaces clean as best as possible, and encourage children to wash their hands often, especially after being in a public place, after blowing your nose, sneezing, or coughing;
- If traveling out of the country or to a surrounding area that is affected with COVID-19, as a courtesy, please notify one of the managing partners.

Beyond Behavior would like to encourage staff to remain at home when they are ill. If you have a fever, shortness of breath, congestion, vomiting/diarrhea or you suspect that you may have Influenza, COVID-19, or any other infectious disease, please consult with your doctor on when a safe return to work would be. Please follow your doctor's recommendations in order to prevent the spread of disease. Also, before returning to work, please keep in mind that many of the children we serve have fragile immune systems and may be more susceptible to illness. (See Health and Wellness Policy)

ACTION PLAN FOR FIELD WORK

Beyond Behavior Consulting provides essential services to its clients. We are dedicated to the treatment of our clients and will continue to serve them in the safest way possible. The following safety measures have been implemented to reduce risk of infectious disease:

- Staff will work in no more than 2 homes;
- Staff will be provided with PPE; masks, gloves, sanitizer while working in the home setting;
- Community services will be on hold until restrictions are lifted by the state;
- Parents will review and sign documents related to wellness and CDC guidelines to prevent the spread of disease. These include health guidelines as well as communicating with the therapist about any potential illness or exposure to illness;
- Therapists will communicate any illness or potential exposure to illness to Beyond Behavior Consulting and clients they are serving;
- If staff, families, or clients are ill, they will follow the health and wellness policy and action plan developed around CDC guidelines.
- Once staff resumes services in the community or schools, the safety plan and provisions of that facility will be observed and followed.

ACTION PLAN FOR CENTER

Beyond Behavior Consulting provides essential services to its clients. Beyond Behavior Consulting will open center based services for ABA therapy starting June 1. Beyond Behavior consulting will stay open, pending alternative government recommendations, with the following safety plans in place:

- Follow all health and wellness guidelines including social distancing, mask guidelines, and handwashing with staff and clients;
- Clients will attend for half day sessions on a rotating schedule so that no more than 10 clients are on the premises per day. No more than 3 children and 4 adults will be in one room at a time;
- Staff and clients should follow guidelines to stay 6 feet apart at tables and when lining up to transition to other areas;
- Sanitizing equipment and masks are readily available in stations throughout the building for clients and staff;
- **UV Halo Sanitizing Light** was installed in the HVAC system for clean air filtration. Sanitizing gun purchased and used to spray areas quickly to prevent illness;
- Temperature checks will be completed for all staff and clients entering the building;
- Safe drop off and pick up procedures are outlined to families in the handbook. Parents are asked not to enter the building during this time;
- Staff will sanitize areas after use. Staff will sanitize toys, tables, doorknobs, remote controls, and equipment after use and at the beginning and end of all shifts;
- The building will have thorough sanitization and cleaning weekly.

ACTION PLAN FOR OFFICE STAFF

Beyond Behavior Consulting provides essential services and adheres to government guidelines in relation to health and wellness. Beyond Behavior has implemented the following precautions for office staff:

- Beyond Behavior office staff including supervisors, administrators, and other professionals should work remotely via telehealth, when applicable, until otherwise directed by state agencies;
- Office staff may designate some time in the office but must wear masks when interacting with other office members;
- Sanitizing materials and masks are provided in stations around the building;
- The building will have thorough sanitization and cleaning weekly.

HEALTH AND WELLNESS POLICY

Immunizations and Physical Examination

A certificate of immunization and health assessment report must be completed by your child's pediatrician and returned to the Autism Center director before your child can begin.

Illness

Temporary exclusion is required when your child shows one or more of the following symptoms:

- Vomiting
- Diarrhea
- Temperature exceeding 100 degrees
- Suspected conditions including mouth sores, Pink Eye, Chicken Pox, lice, Impetigo, or a skin condition that cannot be identified;
- Persistent respiratory difficulties such as coughing, wheezing, sneezing, congestion or cold
- Discharge from ears;
- Unusual drowsiness, fussiness, or excessive crying.

Medication

Please inform us of any medication that has been given to your child, over the counter or prescription, as they can result in behavioral change. When your child is seen by a physician and placed on medication, it is suggested to keep your child home for at least a 24-hour period.

COVID-19*

If your child, a family member in your household, or someone with whom you have come into contact with has symptoms of or has been diagnosed with Covid-19, please inform staff immediately. Your child will be required to quarantine for 14 days and will need a note from your doctor to return to the center. (See Action Plan)

When to Seek Emergency Medical Attention

Look for **emergency warning signs*** for COVID-19. If someone is showing any of these signs, **seek emergency medical care immediately:**

- Trouble breathing
- New confusion
- Bluish lips or face
- Persistent pain or pressure in the chest
- Inability to wake or stay awake

*If staff or clients experience any of the symptoms listed above while at home, they are required to be reported and persons should follow the stay at home guidelines listed below.

*If staff or clients experience any of the symptoms listed above while in the office/building, they should follow the following isolation plan, and then stay at home guidelines.

Isolation Plan for Children	Isolation Plan for Staff
Staff should attempt to help child wear and maintain a mask.	Staff should immediately tell a supervisor if they are experiencing symptoms.
Child should be removed from the area and located in the sensory room to limit contact with others.	Supervisor should cover client so that staff is able to gather their belongings and leave the building.
The area that the child was in should be closed off to others and thoroughly sanitized.	The area that the staff was in should be closed off to others and thoroughly sanitized.

RETURN TO WORK OR CLIENT CENTER SERVICES

Symptomatic person with symptoms of fever of 100.4 degrees, cough, shortness of breath, or confirmed COVID-19 can return to work when:

- At least 3 days (72 hours) have passed *since recovery* defined as resolution of fever without the use of fever-reducing medications **and** improvement in respiratory symptoms (e.g., cough, shortness of breath); **and**,
- At least 10 days have passed *since symptoms first appeared*
- Staff should seek medical advice on return to work and provide doctor's recommendations.

Persons with laboratory-confirmed COVID-19 who have or have not had any symptoms

- Exclude from work until:
 - 10 days have passed since the date of their first positive COVID-19 diagnostic test; **and**
 - They have been symptom free for 10 days

*Anyone who is diagnosed with COVID-19 is required to notify Beyond Behavior Consulting. Building and Center programming will close for one day for thorough sanitization.

If full or part time staff are required to remain out of work due to COVID-19 symptoms they may be eligible to qualify for FFCRA benefits. Please contact HR to complete this process.

If clients experience symptoms unrelated to COVID-19, the original health and wellness policy guidelines should be followed.